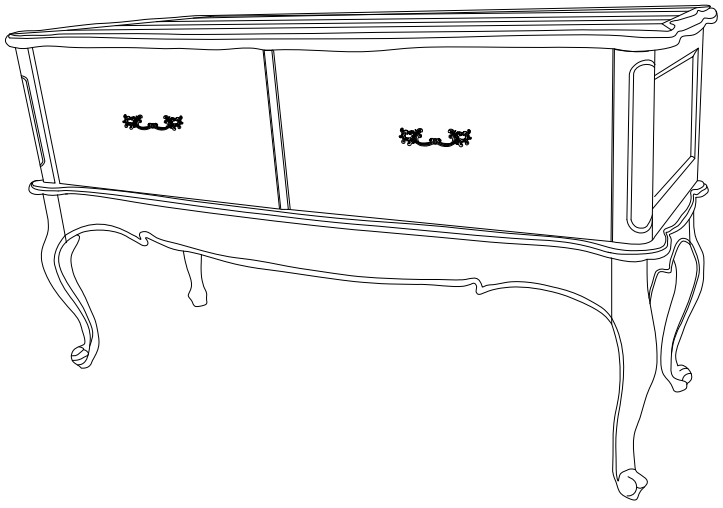
HOME
DECORATORS
C O L L E C T I O N

BF-24685 PROVENCE FILE CONSOLE

INV#05052

ASSEMBLY INSTRUCTIONS

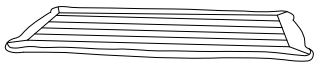
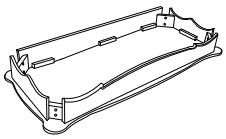
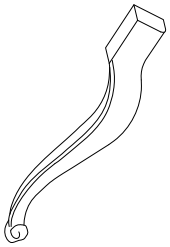
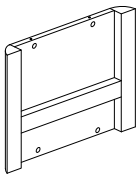
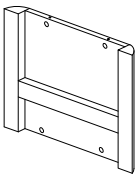
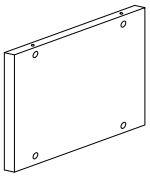
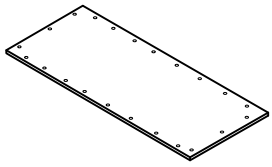
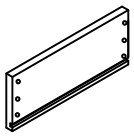
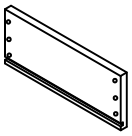
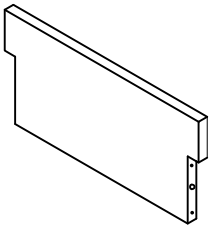
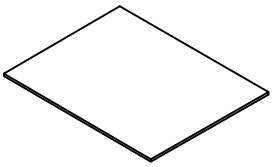
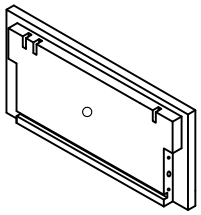
Made In China

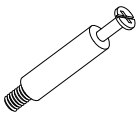
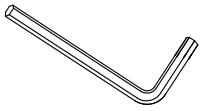
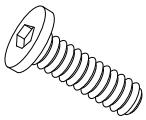
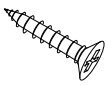
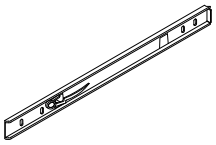
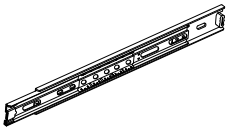
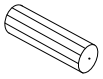
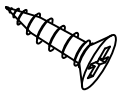
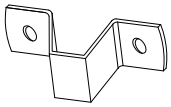
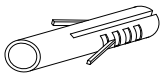
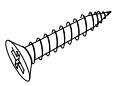
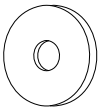
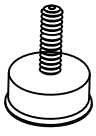
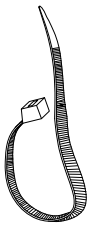


Thank you for purchasing this quality product. Be sure to check all packing material carefully for small parts, which may have came loose inside the carton during shipment. Count all parts and material hardware and then compare with parts list to be sure all parts are present. If any parts are missing or damaged, phone, fax, or mail to our Customer Service Department for efficient and speedy service. Please indicate the model number and code letter of part(s) needed.

IMPORTANT NOTE: Follow instructions listed below in proper sequence as numbered to assure fast, easy and correct assembly.

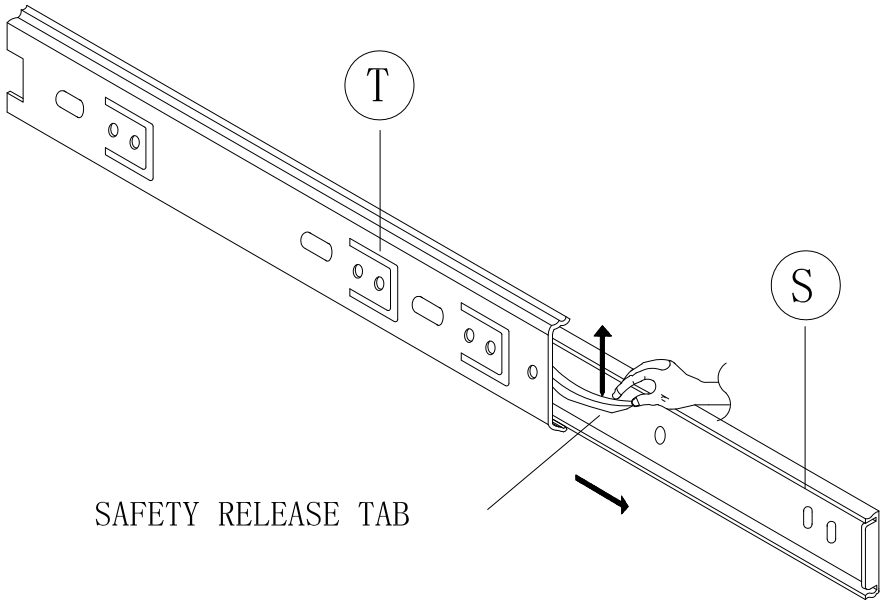
PARTS LIST

A  TOP PANEL-1PC	B  BOTTOM PANEL-1PC	C  LEGS-4PCS
D  LEFT SIDE PANEL-1PC	E  RIGHT SIDE PANEL-1PC	F  STAND PANEL-1PC
G  BACK PANEL-1PC	H  LEFT DRAWER PANEL SIDES-2PCS	I  RIGHT DRAWER PANEL SIDES-2PCS
J  DRAWER PANEL BACKS-2PCS	K  DRAWER PANEL BOTTOMS-2PCS	L  DRAWER PANEL FRONTS-2PCS

M CAM-TOOL-1PC	N  CAM-BOLTS-12PCS	O CAM-LOCKS-12PCS	
P  ALLEN WRENCH-1PC	Q 13mm × 1-3/4"  SCREWS-8PCS	R 6mm × 1"  SCREWS-16PCS	
S  INNER SLIDES-4PCS	T  OUTER SLIDES-4PCS	U 6mm × 3/8" SCREWS-24PCS	
V  DOWELS-8PCS	W 8mm × 5/8" SCREWS-4PCS	X HANDLES-2PCS	Y FILE HANGERS-4PCS
Z 7mm × 5/8"  SCREWS-22PCS	A1  HOOKS-4PCS	B1 6mm × 3/4" SCREWS-4PCS	C1  HANGERS-4PCS
D1 7mm × 7/8"  SCREWS-4PCS	E1  MAT SLICES-8PCS	F1  FEET-4PCS	I1  PLASTIC BELTS-2PCS

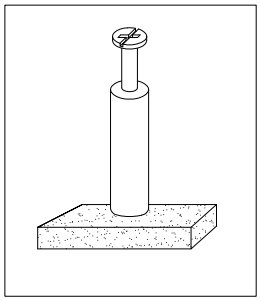
NOTE: THE SURFACE WITH THE STICKER IS THE BACK SIDE.

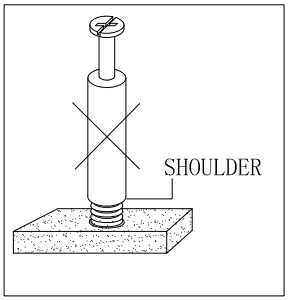
HOW TO SEPARATE GLIDES



PRIOR TO ASSEMBLY, WE SUGGEST SEPARATING THE INNER GLIDES FROM THE OUTER-GLIDES, SIMPLY PULL THE LEFT/RIGHT INNER GLIDES FROM THE OUTER GLIDES EXPOSING A SMALL BLACK SAFETY RELEASE TAB, BY PUSHING THE SAFETY RELEASE TAB. YOU WILL BE ABLE TO SEPARATE THE GLIDE.

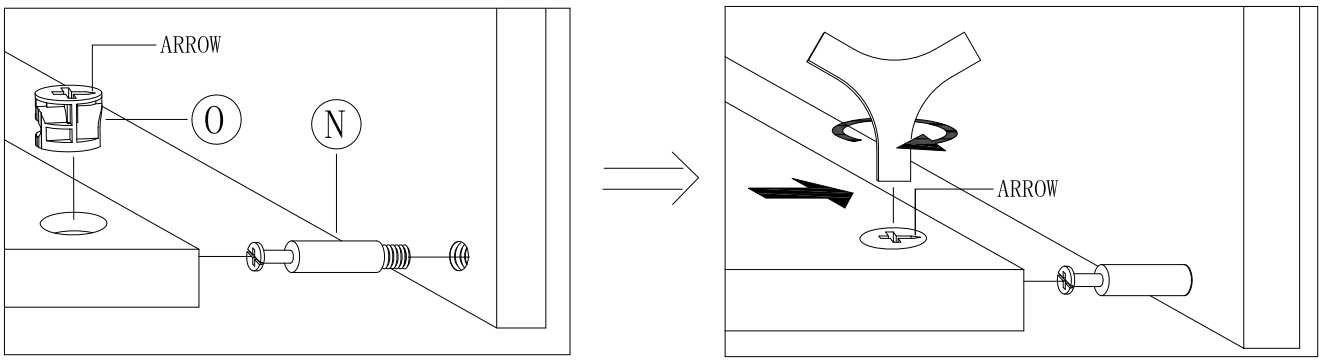
NOTE: ● UPON OPENING THOROUGHLY CLEAN ALL WOOD SURFACES TO REMOVE DUST AND DIRT THAT MAY HAVE SETTLED ONTO FINISH DURING SHIPMENT. IN ORDER TO PREVENT DAMAGE DURING ASSEMBLY, PLEASE ASSEMBLE THIS ITEM WITH AT LEAST TWO PEOPLE.



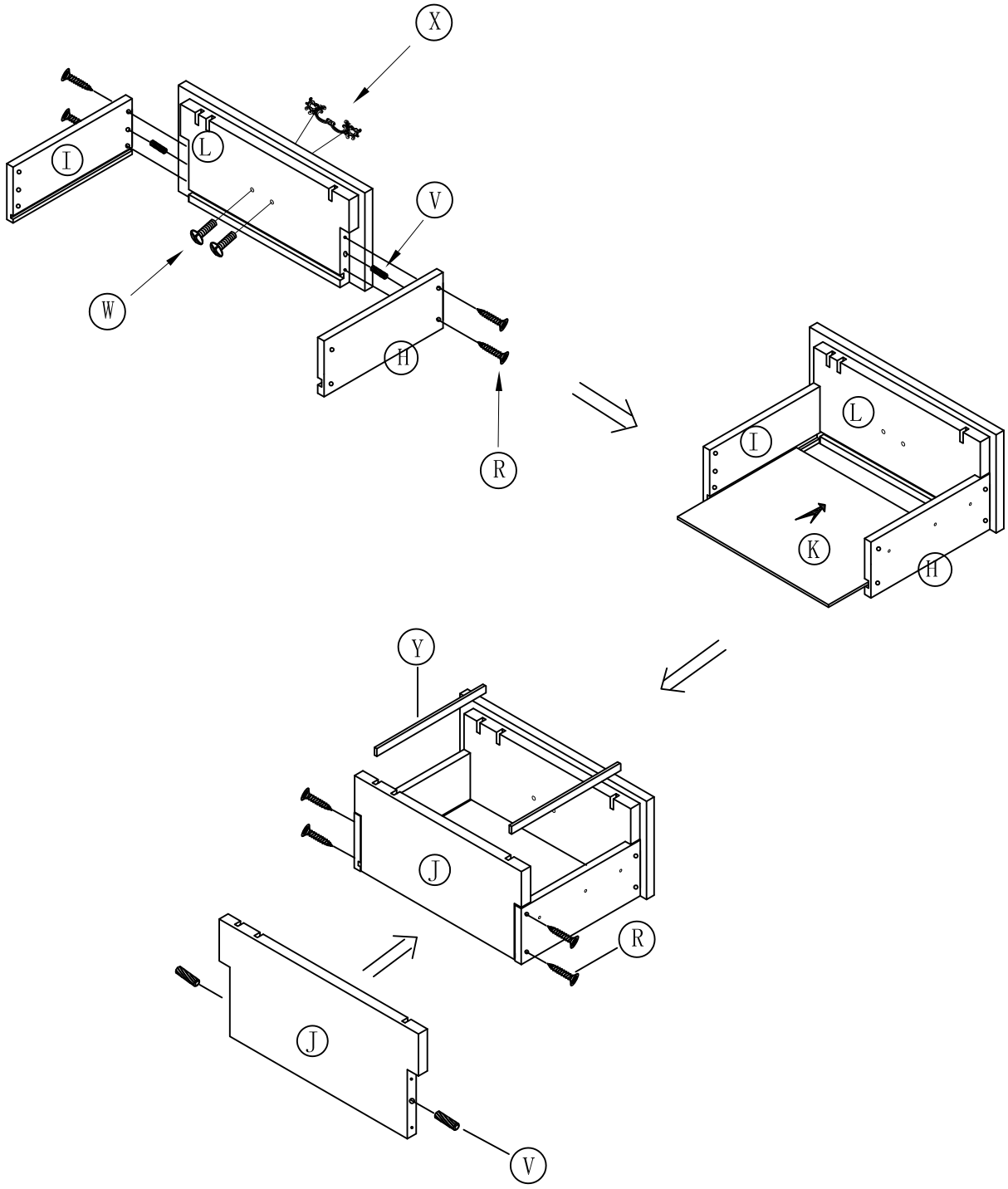


NOTE: TURN THE CAM-BOLT SCREWS UNTIL THEY ARE TIGHT, THE SHOULDER SHOULD BE AGAINST THE SURFACE OF THE PART.

HOW TO USE THE CAM-TOOL

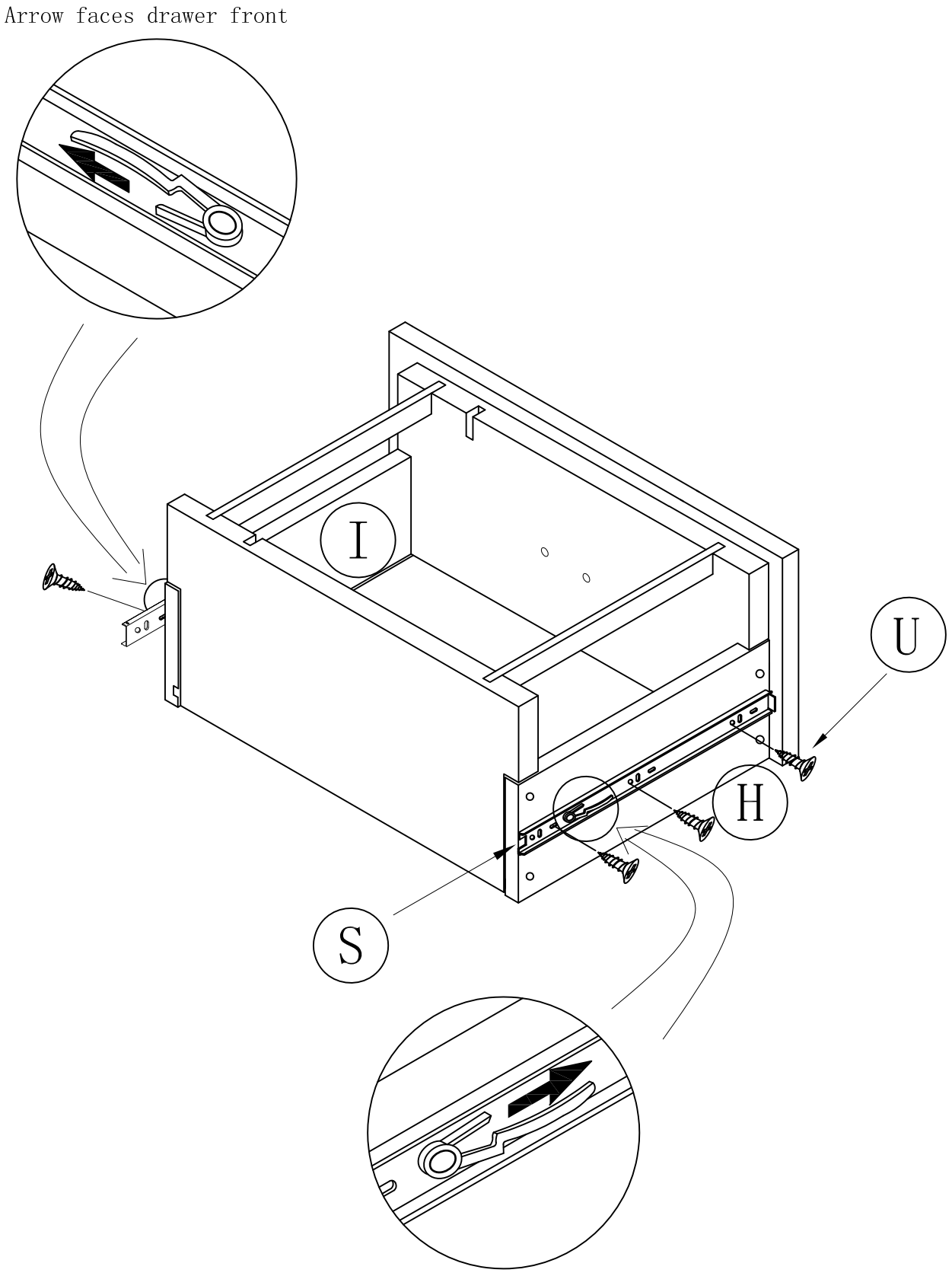


NOTE: ● THE ARROWS ON THE HIDDEN CAM-LOCKS SHOULD POINT TO THE CAM-BOLTS



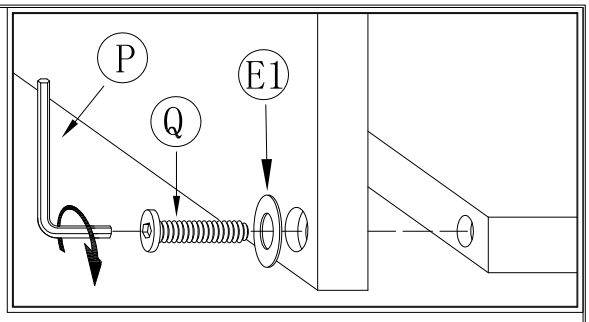
1). ASSEMBLE THE DRAWER.

- INSERT DOWELS(V) INTO THE HOLES IN THE PANEL(L) AND ATTACH SIDE PANELS(H/I) USING 4 SCREWS(R).
- ATTACH THE HANDLE(X) TO DRAWER PANEL FRONT(L) USING 2 SCREWS(W).
- INSERT DRAWER PANEL BOTTOM(K) INTO SLOT IN DRAWER PANEL SIDES(H/I).
- INSERT THE 2 DOWELS(V) INTO HOLES IN DRAWER PANEL BACK(J) AND ATTACH USING 4 SCREWS(R).
- INSERT THE FILE HANGERS(Y) INTO THE CUT-OUT OF DRAWER PANEL FRONT&BACK.

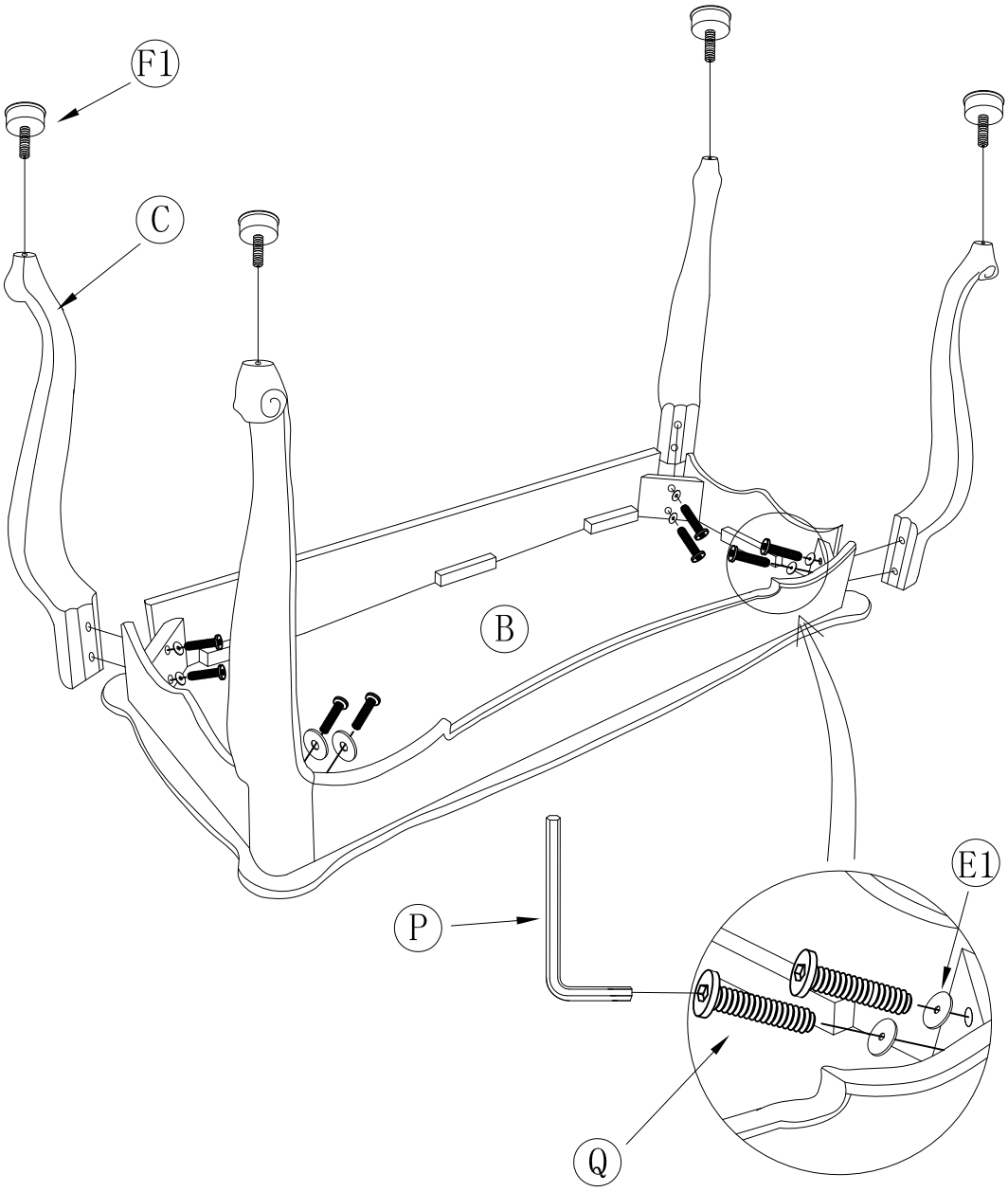


2).ASSEMBLE THE DRAWER.

● ATTACH THE 2 INNER SLIDES(S) TO DRAWER PANEL SIDES(H/I) USING 6 SCREWS(U).

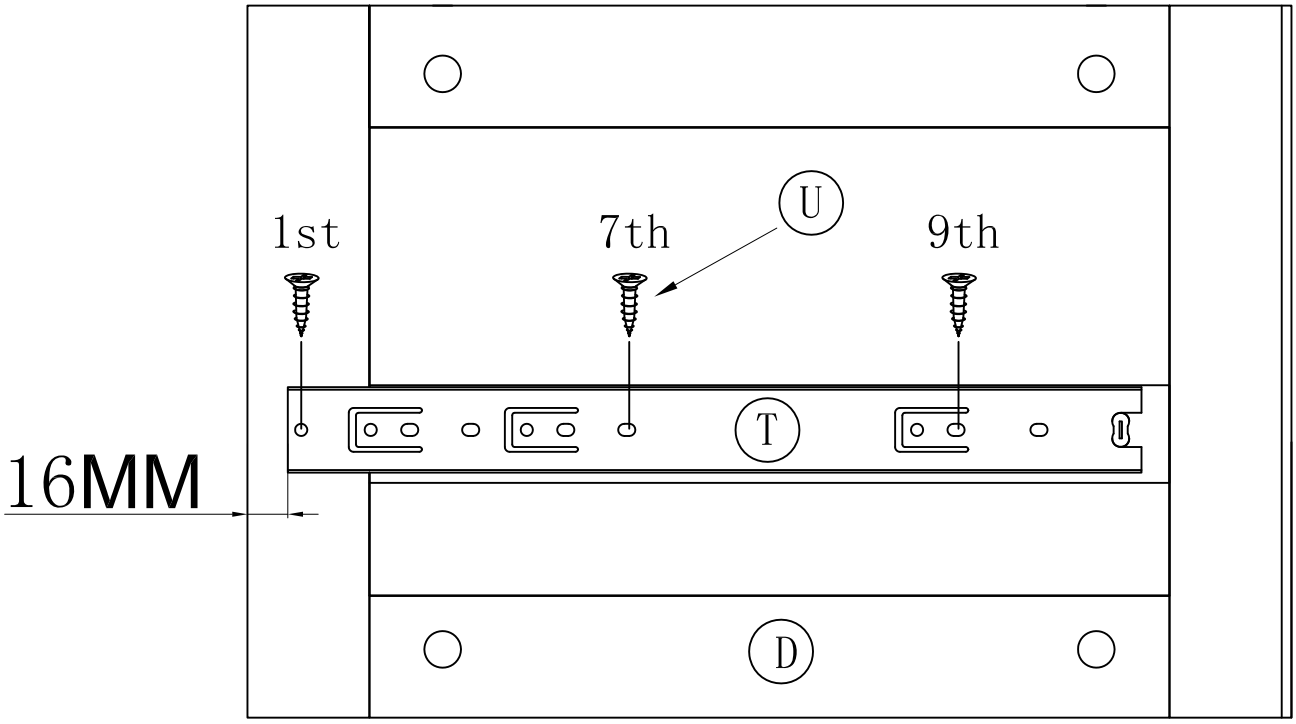


HOW TO USE THE ALLEN WRENCH



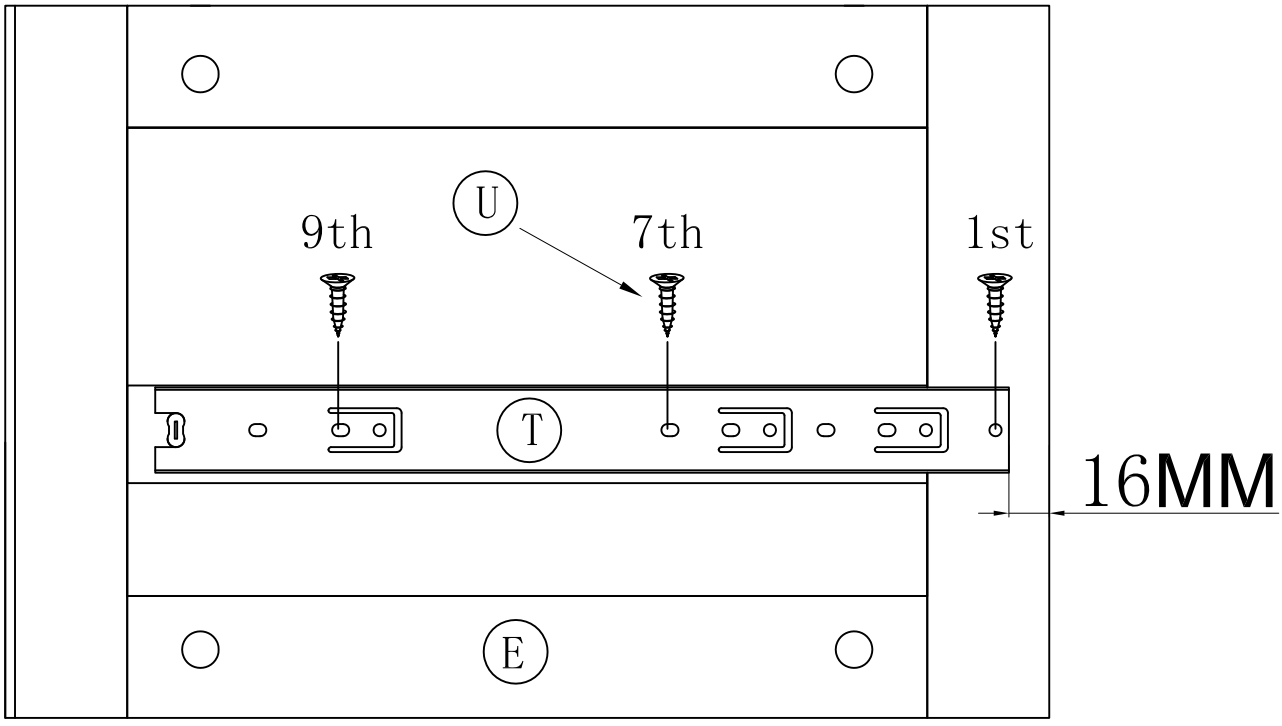
3). ASSEMBLE THE BOTTOM PANEL(B) AND LEGS(C).

- ATTACH 4 LEGS(C) TO BOTTOM PANEL(B) USING 8 SCREWS(Q) AND MAT SLICES(E1).
- ROTATE THE FEET(F1) INTO THE HOLES IN THE LEGS(C).



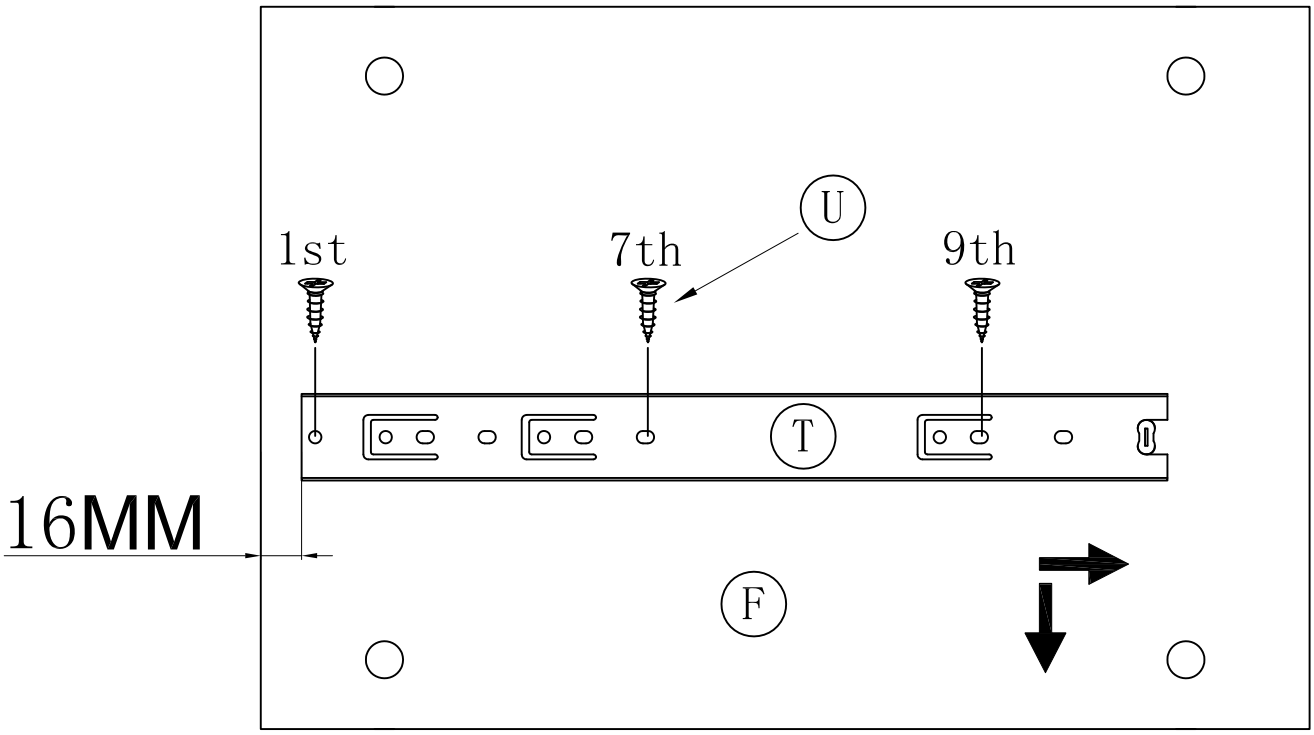
4).ASSEMBLE THE OUTER SLIDE(T).

● ATTACH OUTER SLIDE(T) TO LEFT SIDE PANEL(D) USING 3 SCREWS(U).



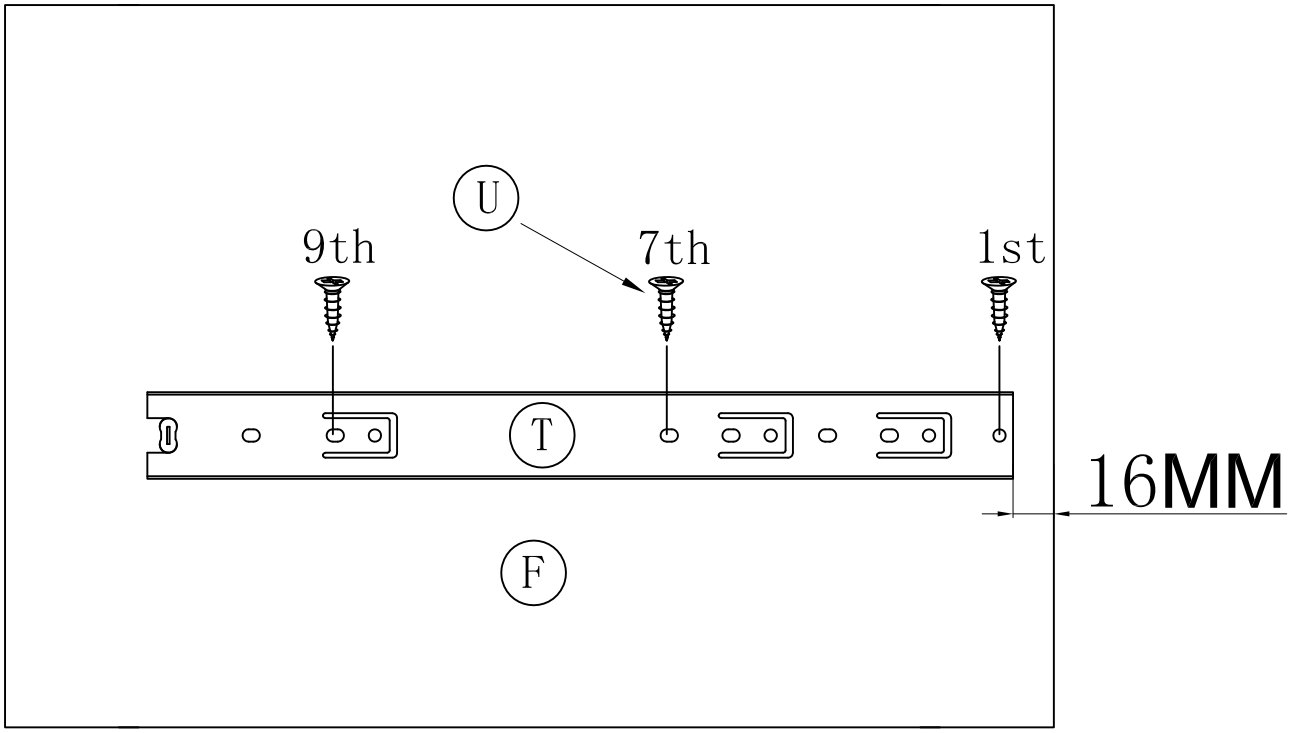
5).ASSEMBLE THE OUTER SLIDE(T).

● ATTACH OUTER SLIDE(T) TO RIGHT SIDE PANEL(E) USING 3 SCREWS(U).



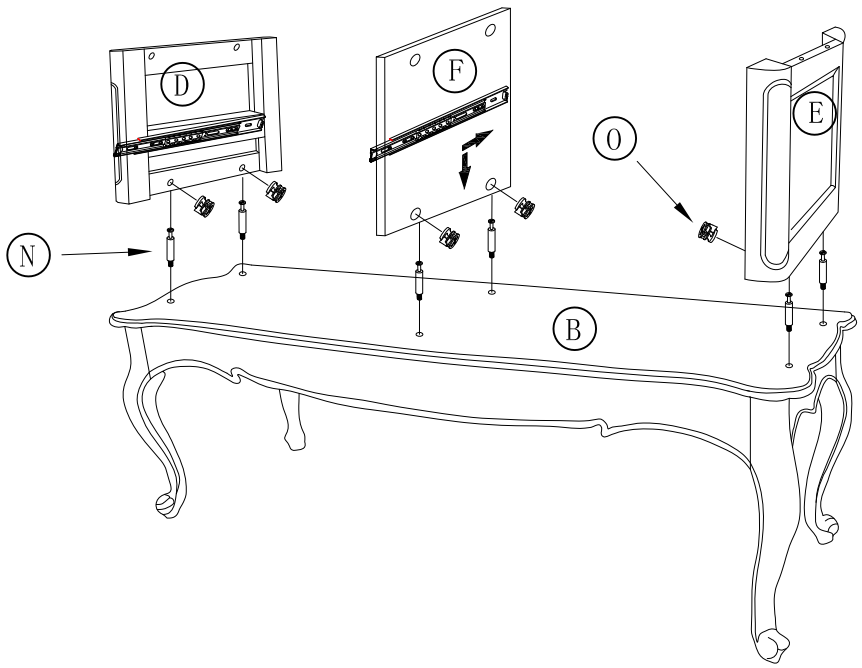
6). ASSEMBLE THE OUTER SLIDE(T).

● ATTACH OUTER SLIDE(T) TO STAND PANEL(F) USING 3 SCREWS(U).



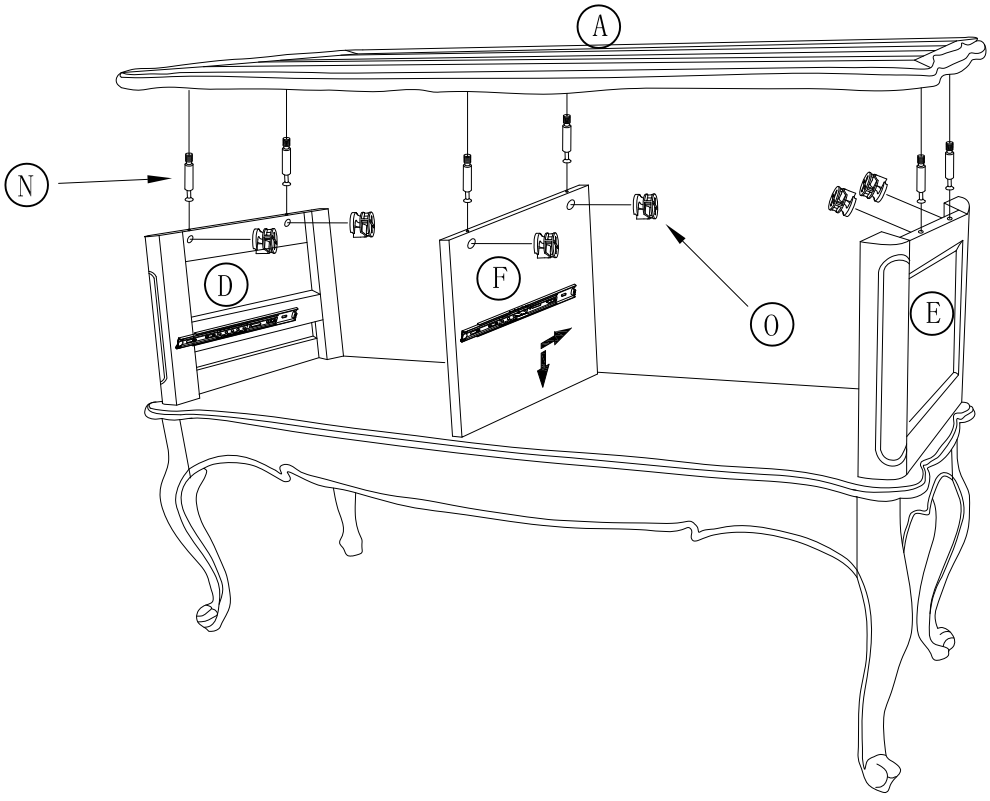
7). ASSEMBLE THE OUTER SLIDE(T).

● ATTACH OUTER SLIDE(T) TO STAND PANEL(F) USING 3 SCREWS(U).



8). ASSEMBLE THE SIDE/STAND PANEL(D/E/F).

- ROTATE THE 6 CAM-BOLTS(N) INTO THE HOLES IN THE BOTTOM PANEL(B).
- PLACE CAM-BOLTS(N) INTO THE HOLES IN THE PANELS(D/E/F) AND ATTACH USING 6 CAM-LOCKS(O).

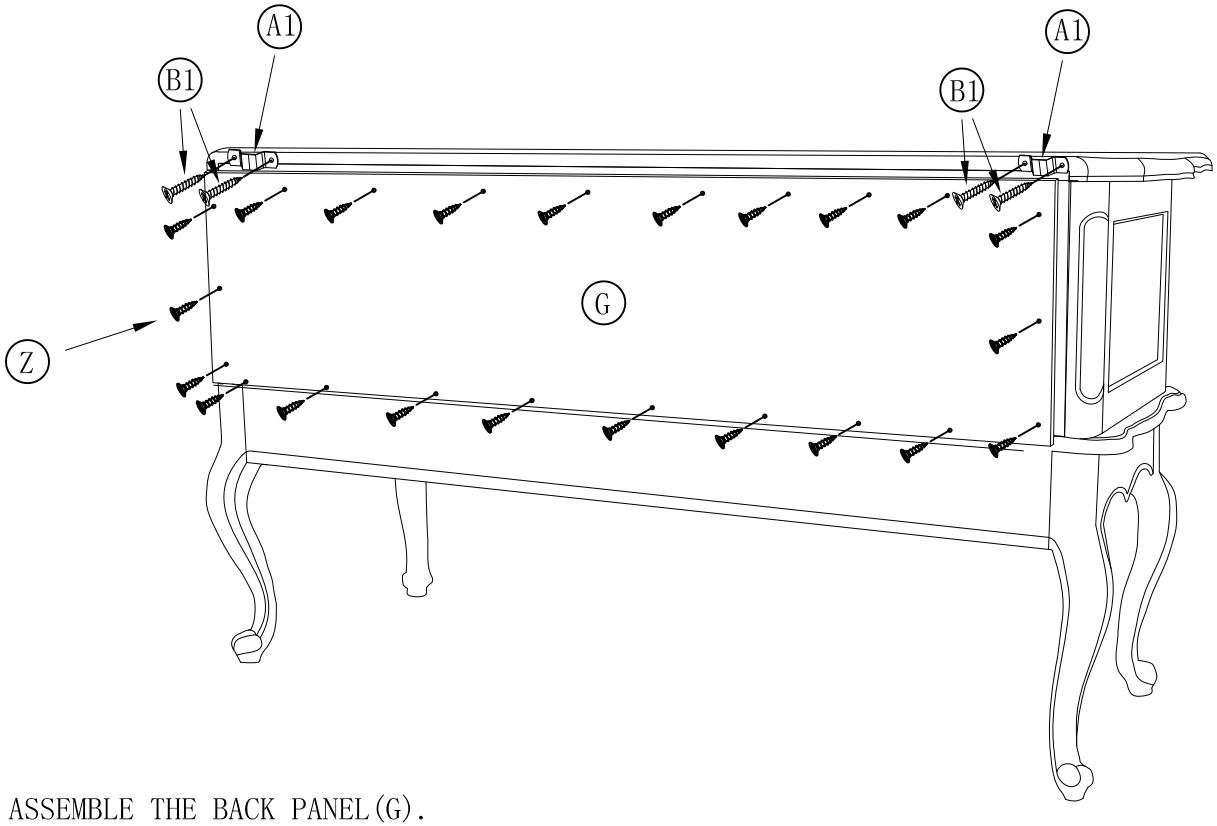


9). ASSEMBLE THE TOP PANEL(A).

- ROTATE THE 6 CAM-BOLTS(N) INTO HOLES IN TOP PANEL(A).
- PLACE CAM-BOLTS(N) INTO THE HOLES IN THE PANELS(D/E/F) AND ATTACH USING 6 CAM-LOCKS(O).

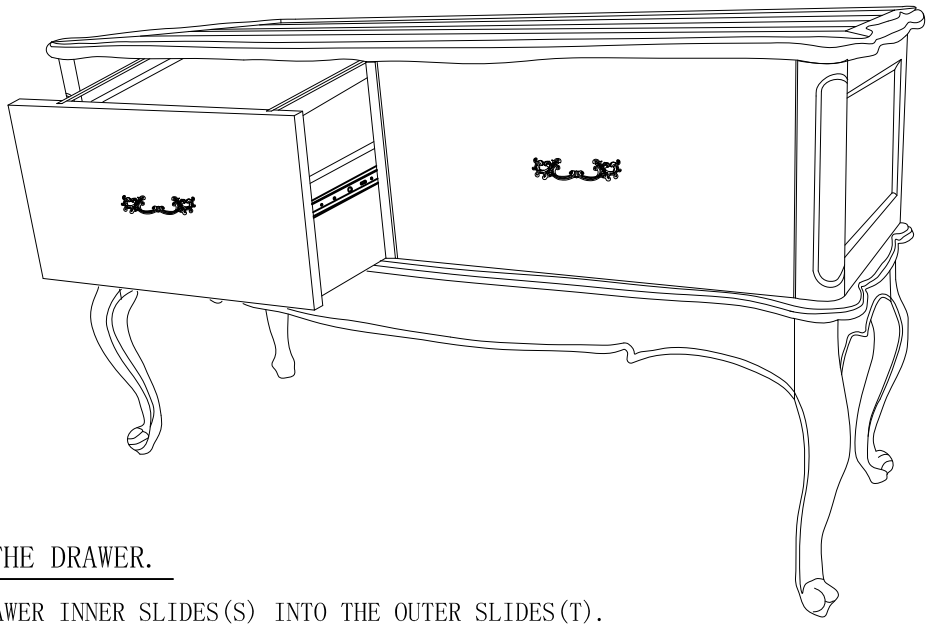
Warning

The anti-tip hardware must be used as part of assembly!



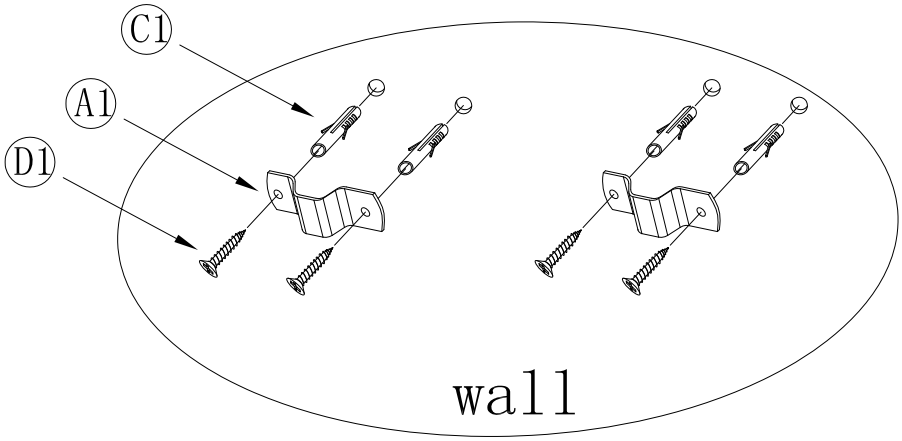
10). ASSEMBLE THE BACK PANEL(G).

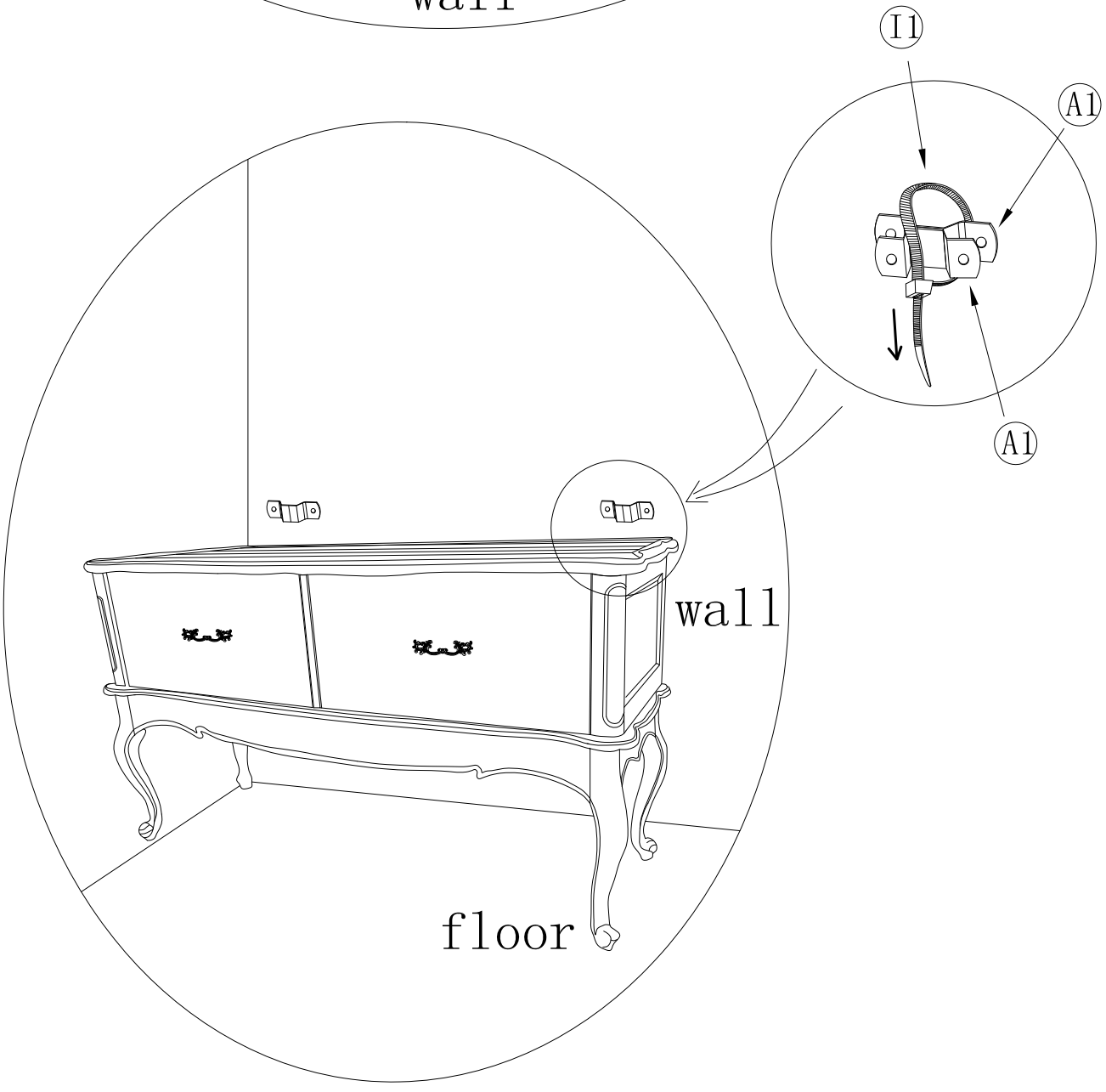
- ATTACH THE BACK PANEL(G) USING 22 SCREWS(Z).
- ATTACH 2 HOOKS(A1) USING 4 SCREWS(B1) IN THE PREDRILLED HOLES ON THE BACK OF THE TOP PANEL.



11). ASSEMBLE THE DRAWER.

- INSERT THE 2 DRAWER INNER SLIDES(S) INTO THE OUTER SLIDES(T).





12). ASSEMBLE THE ANTI-TIP HARDWARE.

- DRILL 4 HOLES INTO WALL, PLEASE REFER TO THE REAR TOP PANEL'S HOLE DISTANCE AND HEIGHT.
- PUT 4 HANGERS(C1) INTO HOLES IN THE WALL,AND ROTATE 4 SCREWS(D1) INTO HANGERS(C1).
- CONNECT THE TWO HOOKS WITH A PLASTIC BELT.